

What is LOGOS?

LOGOS is not an acronym. In Greek, LOGOS literally means "The Word." In John 1:1 LOGOS is translated "Word"- *In the beginning was the Word and the Word was made flesh, and dwelt among us ...*

LOGOS is an after school, mid-week enrichment program that engages young people in the life of the church, providing opportunities to learn about God, have fun and create lasting relationships with others. During their time at the Community Church, children will experience five parts of LOGOS:

Bible Time

Experience the stories of faith through engaging activities. Discover how God is still working in our lives today.

Worship Arts Time

Explore the elements of Worship through a variety of activities and mediums, including creative arts, crafts and drama.

Recreation Time

Participate in family style games and active play that reinforce life skills and consideration for others.

Music Time

Express yourself through singing and musical instruments for fun and presentation to others.

Family/Meal Time

A Dinner hour where "family groups," composed of children and adults, sit at the table. Adults serve as "table parents," guiding children in ways to have a respectful family meal.

*The only rule of The LOGOS Program:
Everyone is to treat everyone else as a child of God.
No one has the right to treat anyone else as if they do not matter.*

**You may find more information on the LOGOS program by visiting their website
<http://www.thelogosministry.org>**

FAQ's (frequently asked questions)

- 1. Do I have to be a church member in order for my child to participate in LOGOS?** No.
- 2. Do I have to be a resident of Richmond in order for my child to participate in LOGOS?** No.
- 3. May my child bring a guest?** Yes, provided you complete a guest form no later than 10:00 a.m. the Friday before visiting, and pay \$10 for their participation.
- 4. Do you provide transportation?** No; however, for Richmond Grade School, we provide two adult walkers to meet the children after school and safely escort them to the church. Please fill out the appropriate permission slip, provided in this packet, and turn in to the school.
- 5. Is scholarship help available?** Limited scholarships are available. Please see Director Jean Valsa.
- 6. When are fees due?** Wednesday before each quarter begins.
- 7. May I do a payment plan?** We are sorry, we are not equipped for that; however, you may take advantage of our “ala carte” option and pay per visit. Please see the “Fees” form.
- 8. What if my child arrives late?** Your child will join in the program wherever it is at that point. Because there are five parts in the sequence, please make effort to be on time, so your child will feel comfortable.
- 9. What can I do to help?** There are lots of ways for parents to volunteer and we welcome your participation. Please see the “Parent Participation” form.
- 10. What if I am late to pick up my child?** LOGOS staff will wait with your child until 7:30 p.m. If you must be late, please call 815-678-6521. This will relieve your child and help staff plan.
- 11. Is this a Safe Church environment?** Yes. Please see the “Policies and Procedures” form.
- 12. Is child care provided for children younger than LOGOS age (5 and younger)?** Yes, child care is available during the dates and times you are scheduled to volunteer.
- 13. What about my special needs child?** Our capability and facility are limited. Please see Director Jean Valsa to discuss your situation.
- 14. What is Welcome Time?** A time where children get acquainted with friends and staff while a light snack is served. This is an opportunity for children to relax and wind down after school. Children may participate in quiet games or finish any homework they may have.

Policies and Procedures

Safe Church

The Community Church of Richmond is up to date and compliant on issues of safety required of the church, as well as individuals working with children. Such issues include: regularly assessing the building for safety; performing background checks on each member of the LOGOS staff; making sure there are always at least two adults with our LOGOS students. Additionally, well-supplied first aid kits are located throughout the building.

Attendance/Absences

All youth and children are asked to check in with the Greeters when they arrive. Greeters are folks who are here specifically to welcome the children to LOGOS, check in guests, and develop relationships with our young people and our adults. All our youth and children are expected to participate in all five parts of LOGOS with their group throughout the afternoon and evening. *PLEASE CALL THE CHURCH* if your child is going to be absent from all or part of LOGOS.

School Activities

Bringing our children into a committed Christian relationship with GOD is an important parental responsibility, and a promise we as a congregation make at every child's baptism. The LOGOS Team is aware that sometimes school activities overlap LOGOS on Wednesdays. We ask that you make LOGOS a priority by making every effort to get your student here immediately following an after school activity. Please schedule music lesson, dental appointments, etc. on other days of the week.

Inclement Weather

If schools are closed for the entire day or for the afternoon LOGOS will be canceled. If in doubt, call the church office at 815-678-6521.

Visitors

Visitors are always welcome at LOGOS. To assure that we are adequately prepared, please call the church office at 815-678-6521 by 10:00 a.m. the Friday before to register the visitor. The visitor's meal and supplies will cost \$10 and we suggest the family who invites the guest pay for their participation. (Please give the money to the Director, Jean Valsa, when you arrive.) The visitor is expected to stay with the student and participate fully in all five parts. If after visiting the student wishes to join, please contact someone on the LOGOS Staff.

Fees

LOGOS is designed to be self-supporting through fees paid by participating families. The fee is kept to a minimum and covers the basics of the Program. **NO ONE IS EVER TURNED AWAY FROM LOGOS BECAUSE OF FINANCIAL NEED.** A few scholarships are available by speaking to Director Jean Valsa. Each request is kept strictly confidential.

	1 st Child	2 nd Child	3 rd Child	4 th Child
* Family discount price for the year	\$150	\$135	\$120	\$105
* Family discount price per quarter	\$60	\$55	\$50	\$45
Class ala carte: Price per quarter	\$10	\$10	\$10	\$10

**Family discount applies to those paying for a full quarter or year, with the intention of attending every week.*

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There are 3 quarters: Fall, Winter, and Spring in which LOGOS will meet. Fees for each quarter are due the Wednesday before each quarter begins.

Visitors:

\$10.00 Includes 1 snack, 1 meal and classroom supplies

LOGOS SCHEDULE

2011-2012

Fall student quarter:

September	21, 28
October	5, 12, 19, 26
November	9, 16

Winter student quarter:

January	11, 18, 25
February	1, 8, 15, 22, 29

Spring student quarter:

March	7, 14, 21
April	4, 11, 18, 25

The LOGOS program begins at 4:15 pm. An optional “Welcome Time” is held at 3:45pm, where a light snack and homework help will be provided.

No School....No LOGOS

Meet the Staff

We are all very excited to begin this LOGOS year, and look forward to meeting each and every one of you. We now offer you an opportunity to get to know us:

Dr. Grace Haskins, Ed. D., has tended to children's learning needs for most of her adult life years. A mother, grandmother, and retired elementary school teacher, she developed a very successful spelling program for children. Grace also served for a dozen years as a 4-H leader in McHenry County. Currently, she is leading the church choir. Grace recognizes that her gifts come from God, and we know her gifts will be an asset in LOGOS.

Judy Jooss lives in Twin Lakes, Wisconsin with her husband and 3 cats. She has a degree in Medical Technology from the University of Wisconsin, but has been volunteering for the Wisconsin Association of Lakes. Judy has been helping them work for clean healthy lakes that are safe for recreation and the critters that live in them, since 1993. She is actively involved with her community library and the Twin Lakes Sailing Club. Aside from designing and editing the monthly church newsletter, and several others, Judy loves computers, reading, knitting, and "board games".

Rev. Hope Molozaizy (pronounced MOW-low-zeye) grew up active in the United Church of Christ in churches in Ohio, Georgia and Minnesota. After college, she spent three summers in Montana working and hiking in Glacier National Park before she headed to Eden Seminary in St. Louis. At Eden, Pastor Hope met and married her husband, Alex, who is also a pastor in the UCC. They moved to Chicagoland in 2005, and Pastor Hope spent several years working with youth ministry and Christian education for people of all ages, before she was blessed to be called as pastor of Community Church in February, 2010. You'll often see her young son, Henry, hanging around church, waiting for when he's a big boy and can join LOGOS too!

Jean Valsa has lived in Spring Grove and attended the Community Church of Richmond ever since she can remember. Growing up on her parent's farm, she has always loved being part of the Richardson Family. Making donuts every Christmas tree season, and helping out at the Corn Maze was always something she could look forward to. After graduating from Illinois State University, Jean wanted to see the world. She vacationed in Europe and took an internship in London, England. After settling down, she married her husband, Jim, and decided to take her Merchandising degree to explore the world of Fine Jewelry. She is currently working for Steffan's Jewelers. As LOGOS Director, Jean is looking forward to applying her gifts and talents to make this a great LOGOS year!

Karen Wootton has lived in Spring Grove, with her husband Joe, since 1991. While raising her four children, she was very active in Girl Scouts and Boy Scouts. She has been office manager at the Community Church of Richmond since 2003. She enjoys spending time with her seven grandchildren, crocheting and gardening. She is also very active with the Contemporary Worship, Wider Mission and Evangelism ministry at the Community Church of Richmond.

Ralph Runnfeldt has been a member of the church since 1993 and lives in Spring Grove with his wife Connie and daughters Christina and Cheryl. Ralph is currently retired after having spent nearly 35 years in the Electronics Industry. Ralph has a Bachelor of Science degree in Electrical Engineering from Bradley University and is active in the church's life and ministry. He was also a coach for the Stateline Comets Football Organization for many years and has been a Substitute Teacher in the local Richmond and Spring Grove schools.



2011-2012
LOGOS Registration
For (circle one: 1st, 2nd, 3rd, 4th) Child

Student's Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Home Phone: () Alternate Phones: ()

E-mail Address: ()

Parents'/Guardian's Name: _____

Birth Date: _____ Grade/School/Teacher: _____

Church Affiliation, if any: _____

Are there any behavioral, dietary or medical concerns we should know about that may affect the student's participation in LOGOS?

Allergies?: _____ Medications?: _____

Parental Consent

I am/am not willing for any photos of my child taken during LOGOS to be used in media and publications
(Circle one)

I am/am not willing for our family name, child(ren) name, home address and home telephone number to be part of the Richmond Community Church LOGOS directory. This publication will be available solely to LOGOS staff and student members.

[] If a life-threatening emergency exists, I give permission for the LOGOS ministry personnel to call paramedics immediately and then contact me as soon as possible thereafter.

[] I agree to assume the financial responsibility for expenses incurred as a result of those services being provide by a licensed physician or paramedics in the event of a life-threatening emergency. I also agree to be financially responsible for emergency medical transportation.

[] I give my permission for LOGOS Ministry personnel to transport my child, during inclement weather, to the church in an insured vehicle.

Doctor's Name: _____ Doctor's Phone: ()

Parent/Legal Guardian signature: _____ Date: _____

Emergency Contact Information

Full Name: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

Primary Phone: () _____ Alternate Phone: () _____

Relationship: _____

Student/Parent's Participation

Circle dates/quarters of Student participation:

Fall Quarter: Sep 21-Nov 16 (not 11/2) (\$60.00 for lessons & meals)	Winter Quarter: Jan 11-Feb 29 (\$60.00 for lessons & meals)	Spring Quarter: Mar 7-April 25 (not 3/28) (\$60.00 for lessons & meals)
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Circle dates/quarters Parent will attend Family Time - \$3.00 each meal or \$69 for all three

Fall Quarter: Sep 21, 28 Oct 5, 12, 19, 26 Nov 9, 16	Winter Quarter: Jan 11, 18, 25 Feb 1, 8, 15, 22, 29	Spring Quarter: Mar 7, 14, 21 Apr 4, 11, 18, 25
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I understand that LOGOS is a volunteer cooperative effort and I will be required to assist the LOGOS program in at least one of the following ways for a total of 4 hours per year:

<input type="checkbox"/> <i>Welcome time</i>3:45 to 4:15 pm <input type="checkbox"/> <i>Kitchen Prep</i>4:15 to 4:30 pm <input type="checkbox"/> <i>Teacher Assistant</i>4:15 to 7:00 pm <u>Area of interest:</u> <input type="checkbox"/> <i>Worship Time</i> <input type="checkbox"/> <i>Recreation Time</i> <input type="checkbox"/> <i>Bible Time</i> <input type="checkbox"/> <i>Kitchen Assistant</i>5:30 to 7:00 pm <input type="checkbox"/> <i>Table Parent (Every week)</i>5:45 to 6:30 pm <input type="checkbox"/> <i>Dining Room Cleanup</i>6:30 to 7:00 pm <input type="checkbox"/> <i>Other</i> _____	<u>Date(s) or Quarter(s):</u> _____ _____ _____ _____
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I will need care for my pre-school child/ren during my commitment to LOGOS

Name/Age: _____

Total Fees and Meals Due

Parent meals: \$ _____ Number of meals participating () X \$3.00

Child registration: \$ _____ LOGOS Year: Fall, Winter & Spring Quarter (\$150 for lessons and meals)
2nd child=\$135, 3rd child=\$120, 4th child=\$105

\$ _____ Fall Quarter (\$60 for lessons and meals) 2nd child=\$55, 3rd child=\$50, 4th child=\$45

\$ _____ Winter Quarter (\$60 for lessons and meals) 2nd child=\$55, 3rd child=\$50, 4th child=\$45

\$ _____ Spring Quarter (\$60 for lessons and meals) 2nd child=\$55, 3rd child=\$50, 4th child=\$45

Total Fees Due \$ _____	Check Number _____	Paid Date _____
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**Please make checks payable to the Community Church of Richmond
and write "LOGOS" on the memo line of the check**

All fees are non-refundable. —|— Sorry, no credit card payments.

Parent Participation

Parent participation is one of the “bones” that make up the structure of the LOGOS Program. Parental participation is an essential part of LOGOS for several reasons:

- 1) When our children see us giving our time and efforts for a program devoted to them, they thrive and understand that it is very important.
- 2) Children are proud to have their parents helping in such a significant way.
- 3) Parental help is essential in making the program run smoothly.

It takes many people to build relationships and accomplish necessary tasks. Breaking the tasks into small jobs where no one is overburdened is one way we treat each other as Children of God. Asking parents to participate in serving the youth and children and teaching them the way of discipleship is one way we demonstrate discipleship, spreading the gospel through our actions as well as our words.

Opportunities for Parent Participation include:

(See Registration Form for specific times)

Welcome Time:

Greet children as they arrive. Help them relax and settle down with quiet games, or aid those with school work, while a light snack is served.

Kitchen Prep:

Assist the Kitchen Crew with preparing the kitchen for meals. Help gather pots, pans and utensils to be used, and be available to help with any additional needs of the Kitchen Crew.

Kitchen Assistant:

Assist the Kitchen Crew with the serving of food. Maintain a clean environment by washing and putting away dishes, wiping off counters and helping clean up the kitchen.

Teacher’s Assistant:

Assist the teacher during Worship Arts Time, Bible Time, or Recreation Time.

Table Parent:

Serve weekly in the dining room as a counselor and friend to children at your table. Keep conversation going and exercise discipline in a fair but firm way. Make sure children use good manners & treat one another with respect & courtesy. Monitor food consumption and make sure the time schedule is kept.

Your meal will be served, complimentary, on the days you participate.

Dining Room Cleanup:

Clean off and put away tables and chairs. Sweep the floor after meal time.

As parents, you are in the best position to know exactly what your schedule is and where your gifts might best be used. This year we ask for a total of 4 hours of participation in one of the areas listed above. Please sign up at registration.

Discipline Policy

Be Safe, Be Respectful and Have Fun!

Good Rules for Good Times!

Our first and most important rule for being together at LOGOS is that **we are to treat everyone as a child of God---no one may treat another as if they do not matter.** We will work to exhibit respect and courtesy and kindness at all times. In order to help us understand more about what this means, here are four simple, but important, rules for *all* students and *all* staff to remember:

1. **WE TAKE CARE OF EACH OTHER.** This means we don't hit, kick, laugh at, or knowingly hurt anyone. We appreciate the hard work and efforts of others.
2. **WE TAKE CARE OF OUR THINGS.** This means we are careful of our own belongings as well as the belongings of others. We don't knowingly break things or destroy the property of other people or the church. We clean up after ourselves. We repair or replace things we break.
3. **WE KEEP OUR SCHEDULE.** This means we are on time to our classes and that we remain inside the building, unless we are with a leader. We call if we are going to be late or if we are going to be absent from LOGOS. We use the time in-between classes for the restroom or the water fountain.
4. **WE HAVE GREAT FUN...**at no one's expense! We practice good sportsmanship. We encourage, support and cheer for each other whenever we play, study, sing or share a meal!

What Happens If Rules Are Broken?

We seek to be in partnership with all families whenever and wherever appropriate for the well-being of all children who participate in LOGOS. Questions about discipline are to be referred to the LOGOS Ministry team. Individual circumstances may, at times, require that alternative procedures be followed. Whenever special circumstances exist that may affect a child's participation in LOGOS, parents and LOGOS staff shall collaboratively consult in order to provide the best possible LOGOS experience for the whole family, and strive to work together to resolve and reconcile any conflict.

Disciplinary problems will be dealt with quickly and creatively, as they are detrimental to the student, to the progress of the entire class, and sometimes to the safety and well-being of others.

In general, our policy will be to:

1. At the first incident, teachers or leaders will issue a verbal warning to the student.
2. At a second incident, the student will be excused for a time-away with a fellow teacher.
3. At a third incident, the student will be required to meet with the LOGOS Ministry Director.
4. If inappropriate behavior continues, the LOGOS Ministry Director will consult with a member of the clergy staff to determine how to involve the parents or guardians in creating a solution.
5. The church staff and the LOGOS Team will offer on-going support and encouragement to families whose student is unable to participate in LOGOS because of disciplinary issues.

Signature of Student

Date

Signature of Parent or Guardian

Date



My son/daughter, _____ will be attending LOGOS at the Community Church of Richmond, after school on Wednesdays. I give my permission for Jean Richardson Valsa, Karen Wootton and/or Pastor Hope Molozaiy to meet him/her at school and escort him/her to the church on the following Wednesdays that LOGOS will be in session:

September 21, 28
October 5, 12, 19, 26
November 9, 16

January 11, 18, 25
February 1, 8, 15, 22, 29

March 7, 14, 21
April 4, 11, 18, 25

Sincerely,

LOGOS Guest Invitation

To bring a guest to LOGOS please check off the following and fill in all requested information. Bring this form to LOGOS when you bring your guest. Make sure they have their permission slip with them. Turn it in to the Greeter when you arrive.

- Talk to your guest's parent or guardian to seek permission for your friend to come to LOGOS with you.
- Call the church office (815-678-6521) by Friday 10:00 a.m. to RSVP for dinner.
- Be prepared to pay \$10 for your guest's participation.
- Make sure your guest makes the necessary arrangements with their school, so they may join your carpool or the LOGOS walkers after school.
- For the protection of your guest, as well as the church, please complete the following form:

Guest's full name _____

Name of parent or guardian _____

In case of an emergency, parent can be reached at the following phone number(s): _____

Signature of Parent or Guardian

Date

LOGOS Guest Permission Form

(To be filled out by the parent or guardian of the guest)

Full name of guest _____

In case of emergency, I can be reached at the following phone number
_____.

In the event of illness or accident, if I cannot be reached, I authorize the church, or its agents, to consent to diagnosis, examination, treatment, or hospital care for my child which is deemed necessary by and is rendered under the supervision of a physician. I release the church and its agents from responsibility in the case of an accident or illness in connection with any authorized church activities.

(child's name) _____ has the following allergies or medical condition that the LOGOS leaders should know about:

(child's name) _____ has my permission to attend LOGOS with and may be picked up from the church by (name of friend's family) _____.

To receive correspondence and future opportunities with LOGOS I can be reached at the following E-mail: _____.

Signature of Parent or Guardian

Date